

SFGHMC CHIEF OF STAFF REPORT (ACTION ITEMS)
Presented to the JCC-SFGH on April 26, 2016
(04/11/2016 Leadership MEC and 04/21/16 Business MEC)

Radiology Clinical Service Rules and Regulations, Policies and Procedures *(copy emailed to Commissioners)*

MEC approved the proposed revisions to the Radiology Service's Rules and Regulations and proposed revisions to the Imaging Service's Policies and Procedures, as presented by Dr. Mark Wilson, Service Chief, Radiology and Mr. David Sostarich, Administrative Director, Imaging Department. Summary of changes include:

- Name changes in the P&P from Radiology to Imaging Services, and from SFGH to ZSFGH wherever appropriate. *(Table of Contents attached)*
- Addition of room numbers to corresponding rooms in Bldg. 25
- Addition of list of new imaging gear where it was necessary for identification
- Changes to the number of critical staff for minimum staffing levels
- Changes to the number of staff to the appropriate number of budgeted (FTEs) Full Time Equivalent that is in the current budget structure.
- Added or referenced P&P included in the main document
 - Proper Attire for staff in the Procedure Area
 - listing of new imaging gear in the IR suite with check off procedure
 - referenced the moderate sedation policy
 - referenced the skin prep policy
 - list of new imaging gear in the ED
 - list of new imaging gear in the basement level of Bldg. 25
 - how to manage a patient from the Women's Options Clinic
 - structured P&P to include an MRI safety section
 - added MRI Zone maps for Bldg. 5 and 25
 - added safe patient handling and transport guidelines referencing Nursing Policies
 - establish review process for Imaging P&P to include a biennial signoff through MEC and other Committees
 - Sign off will include Job Descriptions for Imaging Service Staff (A TJC recommendation)
 - Sign off will include Imaging Services Clinical Rules and Regulations
 - Changed name of Radiology Clinical Service Rules and Regulations to Imaging Clinical Service Rules and Regulations
 - included the 2016 Scope of Service document for Imaging Services. *(copy attached)*
- New Organizational Chart *(copy attached)*

Credentials Committee Items:

- CIDP P&P – MEC approved the new CIDP (Committee on Interdisciplinary Practice) P&P, a corrective action plan resulting from the recent CADPH Bldg. 25 Licensing Survey. Surveyors assessed the lack of P&P that outlines the business of the CIDP committee. The Committee only had its charter and preamble. *(Copy of P&P attached)*.
- CURES MANDATE - The Controlled Substance Utilization Review and Evaluation Systems (CURES) stores Schedule II, III, and IV controlled substances information reported as dispensed in California. Prescribers authorized to prescribe, order, administer, furnish or dispense these controlled substances, and pharmacists may access CURES data for patient care purposes. Prescribers of these controlled substances are required to register for CURES and submit an application before July 1, 2016 or upon receipt of a federal DEA registration, whichever occurs later.

Service Chiefs are asked to ensure compliance. MEC approved the attestation form that will be required to ensure compliance from new applicants and all current members who need to register. *(copy of attestation form attached).*